



# GERDDI BRO DDYFI GARDENS

## Trustee information pack

We are a small local charity which aims to promote mental and physical wellbeing for the community through projects and events related to gardening, arts, crafts and wellbeing. We also maintain a beautiful public garden for everyone to enjoy, with wildlife-friendly gardening techniques at the heart of our approach.

We have been running since 2008 and became a CIO charity in 2022. As such, we need a team of enthusiastic trustees behind the scenes to ensure that we achieve our core purposes.

### WHAT DOES A TRUSTEE DO?

- Attend monthly trustee meetings
- Collaborate on making balanced, informed decisions for short- and long-term matters.
- Assist with ensuring compliance with governing documents, laws, and our aims.
- Contribute to the annual review of strategy, budget, and policies.
- Help manage the organisation's resources responsibly.

### WHAT WE NEED FROM YOU

- Commitment to Gerddi Bro Ddyfi's aims and values
- Willingness to devote necessary time and effort
- Creative thinking and idea sharing
- Teamwork and good communication
- Understanding of trustee responsibilities (or willingness to learn)
- Personal integrity, accountability and honesty
- To respond to emails and notify if unable to attend meetings

## OUR SKILLS AND EXPERIENCE WISH LIST

- Fundraising (small scale, e.g., coffee mornings, raffles)
- Fundraising (larger scale, e.g., grant applications)
- Organising/assisting with events
- Website management (e.g., updating Wix websites)
- Social media
- Welsh language
- Networking
- Gardening and site maintenance
- Community support and development
- Art (e.g., poster/leaflet design)
- Writing (e.g., newsletters or blogs)
- An interest in running market stalls to sell plants
- Governance (e.g., policies)
- Financial management
- Equality, diversion, inclusion
- Wildlife monitoring/engagement

## WHAT YOU WILL GET OUT OF IT

- Take an active role in the future of the organisation and make a positive difference to the community of Machynlleth
- Gain experience of working in the third sector, to improve your CV and professional development
- Meet new people
- Develop skills such as teamwork, leadership, time management, communication, decision making
- Induction and training

## Interested?

We're looking for people from diverse backgrounds with a range of skills and experience – so don't worry if you only match some of this criteria! If you're interested in joining the team, please get in touch at: [admin@gerddibroddyfigardens.co.uk](mailto:admin@gerddibroddyfigardens.co.uk)

We will then have an informal chat to find out:

- Why you are interested in joining
- What skills, experience, or perspectives you can offer
- How much time you can realistically commit to the role

After consideration from the committee, we will then get back to you to let you know if we think you will be a good fit for the team

[www.gerddibroddyfigardens.co.uk](http://www.gerddibroddyfigardens.co.uk)

